

**Arizona State Citizen Corps Council**  
**Meeting Minutes**  
**June 23, 2010**  
**APPROVED**

A regular meeting of the Arizona State Citizen Corps Council (AZSCCC) was convened on Thursday, June 23, 2010 at the Carefree Resort and Villas, 37220 Mule Train Road, Carefree, Arizona. Notice had been duly given. Present and absent were the following members of the AZSCCC:

**MEMBERS PRESENT:**

Cheryl Bowen, Arizona Department of Homeland Security on behalf of  
Gilbert Orrantia, Director  
Tim Siemsen, Vice Chair  
Keith Lansbery  
Debbie Ray  
Steve Rutherford  
Gary White  
Vickie Owen  
Cher Williams  
TD Kennard  
John Zimmerman  
Antonio Hernandez, AZ Dept. of Health Services, State MRC  
Coordinator on behalf of Teresa Ehnert

**MEMBERS ABSENT:**

Jeff Clark  
Karen Hauca  
Theresa Ehnert  
Amanda Aguirre

**AZDOHS PRESENT:**

Cheryl Bowen, Arizona Citizen Corps Director

**GUESTS PRESENT:**

The following members of the public were present:  
Alec Tune, FEMA Region IX

**CALL TO ORDER**

Vice Chair Tim Siemsen called the meeting to order at approximately 1:31 p.m. A quorum was present.

**WELCOME AND INTRODUCTIONS**

Vice Chair Tim Siemsen welcomed everyone to the meeting. Council members and guests introduced themselves.

**REVIEW/APPROVE MINUTES**

Vice Chair Tim Siemsen called for a motion to comment on or approve the April 1, 2010, meeting minutes. Vickie Owen moved to approve the meeting minutes as read. Cher Williams seconded the motion. The motion passed unanimously.

**STRATEGIC PLAN REPORTS**

- Goal 1 – Cheryl Bowen reported that CDs will all of the liaison materials and contact list were mailed to the liaisons and advocates. It was suggested that liaisons begin with an initial phone

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call and work toward scheduling a meeting. Liaisons will be asked to provide reports at each State Citizen Corps Council meeting. Preparedness and Recovery Quick Series guides were purchased and can be used with the outreach efforts.

Keith Lansbery proposed forming a Speakers Bureau that would work with the liaisons to schedule meetings in the homeland security regions. It was suggested that a two-three person workgroup be established to come up with a proposal for the Council.

The idea of planning a statewide Citizen Corps conference in conjunction with the AESA conference was discussed. A recommendation was made that a workgroup be assembled to explore the concept and potential costs. Networking, exchange of best practices and competitive events were possible outcomes.

To assist in the outreach efforts, it was suggested that a brochure be created that highlights Citizen Corps as well as information on each of the partner programs. Keith Lansbery offered the WebEx tool to facilitate any workgroup meetings. Again, Cheryl suggested a workgroup be assembled to work on a brochure.

Steve Rutherford suggested that targeting the LEPCs in each county is an avenue for highlighting the Citizen Corps program.

Vickie Owen and Debbie Ray volunteered to work on a brochure concept. Keith Lansbery, Tim Siemsen, John Zimmerman and Cheryl Bowen volunteered to work on a conference proposal.

Cheryl Bowen reported that the 2010 State Citizen Corps Council theme was sent to all local councils again. To date, no recognition submissions have been received.

Goal 2 – Tim Siemsen reported on the MRC summit held recently in Las Vegas, NV. Arizona was well-represented. Tim gave a presentation on the student MRC and received a very positive response.

Keith Lansbery updated the Council on the Citizen Corps panel presentation that had been delivered at the AESA conference earlier in the day. The presentation went well. There were a few questions: 1) Special needs CERT and who offered it? 2) Whether there was a Tribal Liaison for Citizen Corps? 3) Did Citizen Corps reach out to local elected officials such as mayors or council members?

Discussion ensued about seeking a potential candidate to serve as a tribal liaison on the Council, using a brochure to give to local elected officials, and searching for the Special Needs CERT program that had been offered a few years ago. AZDOHS will do some outreach regarding a perspective tribal representative. Keith Lansbery will search for the Special Needs CERT program information.

Cheryl Bowen reported that Southwest Ambulance had given Citizen Corps the use of a booth at the AESA Conference. AZDOHS, Arizona Central Region Citizen Corps Council, Avondale VIPS and Gilbert USA on Watch provided outreach materials. The Council concurred that a thank you letter to Southwest Ambulance was warranted.

- Goal 3 – There were no updates for the marketing. The Tucson group did not have any meetings scheduled for the summer.

It was suggested that the proposed Speakers Bureau be placed under Goal 3 – Marketing.

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- Goal 4- Debbie Ray stated that she had given a presentation for AZ State Parks. They need volunteers. It was an opportunity to tell them about Citizen Corps capability.
- Goal 5 – Cheryl Bowen reported that Matt Parks/ADEM received the names of the AZSCCC liaisons. The AZSCCC liaisons were given the contact list for the Citizen Corps programs that had pledged their support.

### **FEMA Region IX Update**

Alec Tune reported that Paulette Scott is the new Director at FEMA Individual and Community Preparedness Division. Karen Marsh, the former Director, will remain with the division.

Alec congratulated the AZSCCC, AZ Central Region Citizen Corps Council and Northwest Citizen Corps Council for receiving Honorable Mention at last year's National Community Preparedness Conference.

This year, there will not be a conference; however, award recipients will be announced August 2 and be recognized in Washington, DC.

The *Ready* campaign materials are now available in six different languages.

The updated CERT manuals are still waiting review. Headquarters has been made aware that the states are eager for the release. CERT Train the Trainer will soon be offered at EMI in Maryland twice a year.

National CERT has been working with Junior ROTC to integrate CERT into their programs.

Youth Preparedness – FEMA is holding a Youth Preparedness summit in September and is looking for panel members who have experience working with youths that are interested in participating.

Citizen Corps re-registration – To update the Citizen Corps/CERT website, there is a push to re-register all local programs. Webinars are planned so that the re-registration will occur by the end of the federal fiscal year – September 30. They plan to have a call center at the federal level to follow-up on the re-registration process. As of this meeting, there is no defined timeline for this process.

### **2011 Coyote Crisis Exercise**

Cheryl Bowen attended the last meeting of the volunteer committee of the Coyote Crisis. The Coyote Crisis exercise will be a part of the Statewide exercise. Interested Citizen Corps participants will have to determine whether they would to participate in the State portion or Coyote Crisis section of the exercise. Cheryl will continue to attend the planning meetings. She has invited Stanley Brown, Maricopa County Citizen Corps Coordinator to attend because the Coyote Crisis exercise focuses on Maricopa County only.

### **FIRE CORPS- RESOURCE TYPING MATRIX**

Discussion regarding the Fire Corps Resource Typing Matrix was tabled because Cynthia Dowdall was unable to attend.

Discussion regarding the Resource Typing Matrix, in general, was held. Cher Williams shared some questions that came up at the Pima County summit last March. Cher Williams, Tim Siemsen, Keith Lansbery and Gary White volunteered to serve as a workgroup to discuss the questions and review the matrix in general.

### **Citizen Corps – Local Level Financial Viability**

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Keith Lansbery stated that Chandler Citizen Corps had contacted him for information on forming a 501(c)(3) entity.

### **NATIONAL PREPAREDNESS MONTH (NPM)**

Karen was absent; however, Cheryl reminded members to register as a coalition on the NPM website. Cheryl will be working with the Citizen Corps programs that have committed to participating in the North exercise to develop exercise objectives. AZDOHS plans to request a Governor proclamation again this year as well as submit an article for the Copper Dome publication and brown bag emergency preparedness seminars for state employees.

### **2010 MEETING DATES**

The August 26, 2010 AZSCCC meeting date conflicts with a statewide exercise planning meeting. Vice Chair Siemsen asked the Council if they would like to reschedule. Debbie Ray suggested rescheduling for August 19, 2010. All present agreed.

- August 19, 2010
- Thursday, November 4, 2010 - Tucson

### **AZDOHS UPDATES**

AZDOHS has not received any news on the FFY2010 HSGP awards. AZDOHS is conducting site monitoring visits. They will also be conducting a TCA update this year.

### **COUNCIL ANNOUNCEMENTS**

New CERT programs:

- Tohono O' Odham Nation
- Maricopa County Sheriff's Office MRP

New MRC

- Apache Junction

Arizona Central Region Citizen Corps Council and Gila County Citizen Corps Council submitted applications for FFY2010 national Citizen Corps awards.

No word from the Governor's Office of Boards and Commissions regarding the appointments of AZSCCC Chair and Vice Chair.

A CERT/Teen CERT Train the Trainer class was held in May. This was the first time a combination class was delivered. Approximately 30 attended.

Another CERT Train the Trainer class was held in Goodyear on June 15 and 16.

T. D. Kennard shared information about the HAM radio network that he has been working on with Avondale, Daisy Mountain, Phoenix, Tempe, and Chandler. They are planning a training in July.

### **CALL TO THE PUBLIC**

Antonio Hernandez, AZ Health Services, provided a handout with the highlights of the Volunteering in America, Arizona Summary 2010 as well as information on the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR VHP).

In addition, AZ Health Services is planning a statewide tabletop exercise for ESF-8 Volunteer Annex entities. October 13, 2010 is the exercise date.

### **ADJOURNMENT**

**UNAPPROVED**

Gary White moved to adjourn the meeting at 3:50 p.m. Steve Rutherford seconded the motion.

DRAFT